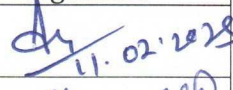
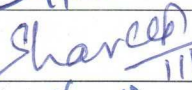
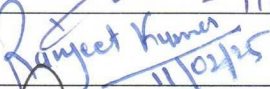
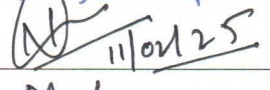
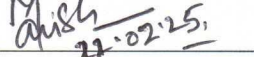


Gopal Narayan Singh University,

Jamuhar, Sasaram, Rohtas (Bihar)

A State Private University established under the Bihar Private University Act-2013



MEMBERS OF THE DRAFT COMMITTEE		
S. No.	Name & Designation	Signature
1.	Prof (Dr.) Ashok Kumar (NIAS)	 11.02.2025
2.	Prof (Dr.) Sharveta Sharma (NIN)	 11/02/25
3.	Dr. Ranjeet Kumar, Associate Prof NIOP	 11/02/25
4.	Dr. Narendra Kumar, Asst Prof, NIAS	 11/02/25
5.	Kumar Manish, Jr. Admission Cell	 11.02.25

ADMISSION POLICY

ADMISSION POLICY

1. <u>SHORT TITLE AND COMMENCEMENT</u>	
1.1	This policy may be called Admission Policy Gopal Narayan Singh University, Jamuhar, Sasaram, Rohtas (Bihar).
1.2	This Policy namely Admission Policy, Gopal Narayan Singh University shall come into force on the date of their approval from the Board of the Management of the Gopal Narayan Singh University, Jamuhar.
1.3	This policy is prepared to ensure the admission of students with academic competence and potentialities of high quality so that its alumni may be able to play their role in the process of national construction and social change in a meaningful manner.
1.4	This policy is prepared to ensure that an adequate number of students from the under-privileged and socially handicapped sections of our society are admitted to the University.
1.5	This policy is prepared to maintain all-India character of the University by having on its rolls a fair representation of students from different regions of the country especially the backward areas.
1.6	In the light of the objectives of the University as spelt out in the notification of ACT, steps have been taken to ensure that students from outside India, especially from the developing countries join the rolls of the University in adequate number.
1.7	This policy is prepared to maintain stander and no candidate shall be eligible to register himself/herself for a full-time programme of study if he/she is already registered for any full-time programme of study in this University or any other University/Institution.
2. <u>ADMINISTRATION</u>	
2.1	The admission shall function under overall supervision and administrative control of Registrar of the University or the Director, Admission (if any).
2.2	There will be one admission in charge for each Institute. The nomination of the Admission In charge will be made by the concern HOI.

2.3	The policy framework/decisions regarding admission shall be decided by Admission Coordination Board constituted as per the clause mentioned under Ordinance of the GNS University. These decisions will be implemented by the respective HOI & monitored by the DSW.
2.4	The decisions of Admission Coordination Board in their respective jurisdictions shall be final.
2.5	If the student wish to get admission in the courses under the GNS University, the admission will be made if she/he fulfils the eligibility criteria and followed the admission process prescribed by the GNS University for that Particular Course of study.
2.6	According to this norms Equal opportunity to all the application should be given without any discrimination on the basis of gender, religion, caste or creed etc.
2.7	The University have the provisions for reservation in admission for the students belonging of SC/ST/OBC/EWS categories. The admission against the intake shall be done on the basis of the reservation policy notified by the Govt of Bihar and published in the information bulletin of the GNS University. If the applications are not in the such category, then the admission will be provided to the applicant of the UR category on the reserved seats.
2.8	The application start date & last date for admission to the various courses of the University shall be fixed in each year by the University Authorities like Admission Coordination Board and approved by the Academic Council.
3.	PUBLICATION RELATED TO THE ADMISSION
3.1	<p>The admission notice containing the following will be published in November / December of each year:</p> <ol style="list-style-type: none"> a. Starting Date of application b. Last date of receipt of application c. Issuance of hall tickets/admit card d. Date of Admission Entrance Examination

		<p>e. Result Publication</p> <p>f. Date of Counselling</p> <p>g. Closing date of the admission</p> <p>h. Commencement of the classes</p>
	3.2	In each year the information bulletin of the University is prepared and published along with the admission notice.
	3.3	The admission notice of the University will be advertised in the national level newspaper and other medium of the circulation of the news like social media.
4.	APPLICATION FOR ADMISSION IN THE COURSES OF THE UNIVERSITY	
	4.1	WHO CAN APPLY?
		<p>A. Admission of the candidates relating to the category- Non-Resident Indians, Persons of Indian Origin and Foreign Candidates shall be made as per the policy laid by the regulatory bodies from time to time as prescribed in the Information Bulletin prepared for the concerned session.</p> <p>B. or Overseas Citizen of India (OCI) card issued by the Government of India are eligible to apply for GNSU.</p> <p>C. Such applicant who has passed an examination of an Indian University/Board recognized by State/Central governments or such other examination as has been recognized equivalent by State/Central governments/university shall be considered for admission.</p> <p>D. Final year applicant who appears in the examination and their result is awaited from the Institution as mentioned above shall be considered for admission.</p> <p>E. Furthermore, candidates having appeared in the qualifying examination (Bachelors) can also apply provisionally on their own risk and responsibility, subject to fulfilling all eligibility conditions including acquiring minimum required percentage by or before the issuance/ declaration of entrance test result.</p>

	<p>F. However, for Integrated Programmes where the eligibility is on 12th basis, the candidates having appeared in the qualifying examination (12th) can also apply provisionally on their own risk and responsibility, subject to fulfilling all eligibility conditions including acquiring minimum required percentage by or before the issuance/declaration of entrance test result.</p> <p>G. A candidate can apply for any number of courses for which he/she is eligible, provided that the Entrance Tests were arranged at different time schedules.</p>
4.2	HOW CAN APPLY?
	<p>A. Online application module is available on the website of the University the applicant may apply through the website www.gnsu.ac.in.</p> <p>B. The student needs to do one time registration for the module. If they register themselves on the portal.</p> <p>C. Online payment through credit card/ debit card through the payment gateway available on the Entrance Test portal.</p> <p>D. On the admission module student may receive a complete page where, he can put the required information's.</p> <p>E. The Admission Application is accompanied by the prescribed fee as notified by the University in Information bulletin.</p> <p>F. The student may directly visit the University Admission Cell or the concern institute for the application.</p> <p>G. The councillor of the University is available to assist the student in filling online application.</p> <p>H. The student may pay in cash to the University Admission Cell if other payment option is absent of the online payment option unavailability.</p> <p>I. There is no need to send the application form in print copy.</p>
4.3	ACKNOWLEDGEMENT AFTER REGISTRATION
	<p>On receipt of the completed application along with the prescribed application fee, an application number will be allotted and emailed to the applicant. We may request for additional or missing information, if any.</p>

		Please quote the application number in all your correspondences related to admissions.
5.	ELIGIBILITY CRITERIA FOR THE ADMISSION.	
5.1	The condition in respect of minimum eligibility requirements in connection to educational qualifications, age and other requirements shall be declared well in advance for the various programs offered by GNSU in the Information Bulletin of the University.	
5.2	The said requirements shall be decided by the Academic Council from time to time.	
5.3	The eligibility requirements are subject to change if the direction from the regulatory bodies is provided.	
5.4	In fact, these are considered and approved by the Academic Council on recommendation of the Admission Coordination Board while finalizing the admission policy for each academic session & respectively published in advance.	
5.5	The eligibility criteria for different programmes under the different Institute/ Faculties are available in the respective regulations available at the Institution website www.gnsu.ac.in	
5.6	<p>The Academic Council of GNSU is committed to abide by the guidelines and regulations on admission stipulated by the statutory bodies such as:</p> <ul style="list-style-type: none"> A. Ministry of Education Govt of India B. University Grant Commission (UGC) C. The State Education Department D. All India Council for Technical Education (AICTE), E. Bar Council of India (BCI) F. National Medical Commission (NMC), G. Pharmacy Council of India (PCI), H. Indian Nursing Council (INC), I. Rehabilitation Council of India (RCI), J. Council for Technical Education K. Indian Council of Agricultural Research (ICAR) 	

		or any other regulatory bodies after granting the approval.
6.	ENTRANCE EXAMINATION	
	6.1	INTRODUCTION
	6.1.1	The Gopal Narayan Singh University shall conduct University Entrance Test for admission to various Courses in each session.
	6.1.2	Admission will be made on the basis of published University Entrance Merit subject to fulfilment of eligibility requirements of the concerned course for which the candidate has applied. or on the basis the directions concerning to the regulatory authority.
	6.1.3	Entrance Test may not be conducted for admission to a programme/ course where intake capacity is equal to or more than the number of eligible applicants in the course. However, provided that in such of courses where the intake of students is small, admission may be made on the basis of the merit adjudged through the marks obtained in the qualifying examination.
	6.2	MODULE OF THE ENTRANCE EXAMINATION
	6.2.1	The University Entrance Test will be conducted Computer Based Test (CBT) mode only.
	6.2.2	The Entrance Examination shall be held at university campus only & if when required the extension in the entrance examination centre such places is notified by the GNS University in advance and communicated to the applicant.
	6.3	DATES OF ENTRANCE EXAMINATION
	6.3.1	The Dates related to the admission is published in advance by the Registrar with consultation with the DSW.
	6.4	ISSUANCE OF ADMIT CARD FOR ENTRANCE TEST
	6.4.1	The Hall tickets will be sent to the student email id on which they use at the time of registration.

	6.4.2	The hard copy of the hall tickets will be provided to them on the date of examination if they not carry the same.
	6.4.3	The admission Cell of the University make an arrangement to printing the hall tickets/admit card of the said students.
	6.4.4	<p>A. The e-hall ticket/ hall ticket will be issued only to those eligible candidates who have submitted their application form complete in all respects, on or before the last date as specified.</p> <p>B. The hall ticket will contain the name, photograph and address of the candidate and the test schedule.</p> <p>C. The hall ticket should be downloaded from the candidate's login / dashboard.</p> <p>D. Once downloaded, it should be carefully examined by the candidate. If any discrepancy is noticed it should immediately be brought to the notice of the Registrar or Director, Admissions (if any).</p> <p>E. The hall ticket is not transferable to any other person. Impersonation is a legally punishable offence.</p>
6.5	QUESTION PAPER OF THE ENTRANCE EXAMINATION	
	6.5.1	The question paper consisting the subjects of the qualifying examination or as prescribed in the concern Ordinance Governing to the course.
	6.5.2	The Question Paper(s) for entrance examination(s) shall be set by expert(s) appointed by the Vice Chancellor and the prepared question paper will be kept by the Controller of the Examination of the GNSU University.
	6.5.3	The type of question shall be MCQ in nature.
	6.5.4	In case the other test is required to be made apart from the CBT like GD and Viva if mentioned in the course ordinance the same will be arrange by the concerned Institute or Faculty.

	6.6	CONDUCT OF EXAMINATION
	6.6.1	During an entrance examination the candidates shall be under the disciplinary control of the Centre Superintendent to be appointed by the Controller of Examinations from the panel approved by the Hon'ble Vice-Chancellor.
	6.6.2	<p>A. The instructions on the conduct of examination shall be as per the Examination Ordinance of the University.</p> <p>B. In case of any discrepancy the decision of the Centre Superintendent will be final.</p>
	6.6.3	If a candidate disobeys instructions or misbehaves with any member engaged in the examination i.e. Centre Superintendent, Invigilators, Supporting Staff.
	6.6.4	<p>A. The disciplinary action shall be taken under unfair means category reported if any.</p> <p>B. The Centre Superintendent shall immediately report the facts of such a case with full details of evidence to the Controller of Examinations.</p> <p>C. Its core responsibility of the Controller of examination to refer the matter to the Unfair Means Committee. or</p> <p>D. Disciplinary Committees constituted for the entrance purpose on the basis of the nature of the case.</p>
	6.6.5	<p>A. In case of such complain received he/she may be expelled for the day of examination or debarred from all the examination.</p> <p>B. The decision of the unfair means committee shall be final in this regard.</p>
	6.7	THE ENTRANCE EXAMINATION ANSWER SCRIPT EVALUATION
	6.7.1	<p>A. Evaluation of the answer script will be done through the AI based evaluation technique.</p> <p>B. No physical arrangement will be made for the evaluation of the answer script.</p>

	6.8	PUBLICATION OF RESULT OF THE ENTRANCE EXAMINATION
	6.8.1	After evaluation & on the basis of combined merit prepared as per rule of the govt of Bihar a list of selected students will be prepared.
	6.8.2	The list of the selected student shall be published on the University website. The University does not own any responsibility for a candidate not being informed and candidate shall not be informed separately.
	6.8.3	The hard copy of the selection list will be arranged to be published in the Institute/Faculty notice Board.
	6.8.4	Complaints and queries in writing to the Registrar or Director, Admission (if any) related to entrance examinations will be provided with documentary proofs, if any reported with regard to selection lists shall be open for 2 days (up to 4:00 p.m.) from the date of uploading of selection list on website. The same shall be attended promptly by the concern. No complaints whatsoever shall be entertained after passing the such period.
7.	WITHDRAWAL & CHANGE THE NATURE OF ADMISSION APPLICATION	
	7.1	Before commencement of the result of the entrance examination if the student wish to withdraw the application, he/she may direct inform the University authority regarding the said through email or physical visit to the University Admission Cell.
	7.2	Before commencement of the entrance examination if the student wish to change the programme he/she may also direct inform the University authority regarding the said through email or physical visit to the University Admission Cell.
8.	ADMISSION	
	8.1	INTAKE
	8.1.1	In the courses approved by the regulatory body the intake for the admission is decided by the regulatory body of the course.

	8.1.2	In the courses where regulatory body is not concerning the intake of the admission will be decided by the Academic Council on proposal of the Board of Studies and approved by the Board of Management.
	8.2.3	Details related to the intake of the courses will be published in the information bulletin of the University on yearly basis.
	8.2	COUNSELLING
	8.2.1	On basis of the entrance test an allotment letter will be provided to the provisionally selected student.
	8.2.2	The date of counselling will be decided by the admission coordination board and publish in advance on the notice boards of the University & University website.
	8.2.3	If the number of students is more than the available slot of the day the revised & breakage of the counselling dates will be announced by the concern Dean/HOI with copy to the Admission Cell of the University and University Authority.
	8.2.4	During counselling all applicant should need to submits their credential in certified copy/self-attested. No any grace time will be provided to the applicant for submission of the requisite annexures.
	8.2.5	During counselling the officer engaged in the said will verify the document with the true copy and put their signature on the said. In case of missing the signature of the verifier the application of the student is rejected.
	8.2.6	During counselling the officer engaged in the said will verify the document related to their caste, residence and income with the true copy and put their signature on the said. In case of missing the signature of the verifier the application for granting the admission under reserved category will be rejected.
	8.3	VERIFICATION OF THE DOCUMENT
	8.3.1	During the counselling student need to submit the document along with the list of documents as prescribed under the counselling form.

	8.3.2	Candidate shall be provisionally admitted in a course according to merit drawn on the basis of aggregate marks secured in the Entrance Test provided he/she fulfils the minimum eligibility criteria and minimum qualifying marks in the Entrance Test.
	8.3.3	According to existing policy candidates appearing in the Final Year of the Qualifying Examination has also an applicant. However, those candidates will be required to produce the original mark sheet of the qualifying examination at the time of counselling for the provisional admission.
	8.3.4	Where the Grade Sheet does not mention the equivalent percentage of marks from grade points, the candidate should submit such a Certificate of conversion from the concerned Institution mentioning either the converted percentage, or the formula for the actual conversion of grade point average to percentage of marks;
	8.3.5	Where the Grade Sheet itself mentions the equivalent percentage of marks from grade points, or the formula for such conversion, the candidate should get both sides of the Degree/Grade Sheet photocopied showing the equivalent percentage of marks/ conversion formula.
	8.3.6	Aggregate percentage of marks will also include grace marks awarded to a candidate. The percentage of marks in the aggregate will be computed as evidenced from the final mark sheet of the qualifying examination.
	8.3.7	The provisional admission of the students is made only on the basis of the final verification of Mark sheets/ Degrees/ Certificates, validity of Certificates/ Mark sheets of Qualifying Examination and other documents as prescribed by the counselling checklist.
	8.3.8	Mere appearance in the Entrance Test or securing pass marks at the Entrance Test does not entitle a candidate to be considered for admission to the Course unless he/she fulfils the eligibility conditions.

	8.3.9	An undertaking related to non-involvement in the adoption of unfair means in any of the University Examinations/Entrance Tests held earlier, at the time of admission.
8.4 REFUSAL FOR ADMISSION		
	8.4.1	The University reserves the right to cancel/refuse admission at any point of time if it is found that: A. Minimum eligibility requirements are not fulfilled. B. False documentation has been done, or, facts have been suppressed. C. Any other similar valid reason.
	8.4.2	Candidates admitted to any Course in this University shall not be eligible to pursue simultaneously any other full-time Course in this or in any other University/Institution.
	8.4.3	A candidate can apply for any number of courses for which he/she is eligible, provided that, the Entrance Tests were arranged at different time schedules. Respectively the chances for the counselling are also provided as per the said if the student did not appear in the same slot the candidature has been refused.
	8.4.4	After admission if, at any time, it is discovered that a candidate has made a false or incorrect statement or other fraudulent means have been used for securing admission his/her name shall be removed from the rolls of the University.
8.5 RESERVATION POLICY		
	8.5.1	Reservation for SC, ST, BC-I, BC-II, BCW, Persons with Disability and Economically Weaker Sections under General category are made as per the regulation published by the govt of Bihar.
	8.5.2	The category wise breakage has been as follows: i. Schedule Caste : 16% ii. Schedule Tribe : 01% iii. BC-I : 18% of the prescribed intake iv. BC-II : 12%

			<p>v. BCW : 03%</p> <p>vi. Diff. Abled Class : 05% on horizontal basis</p> <p>vii. Econ. Weaker Sec. : 10%</p>
		8.5.3.	Admission against these seats will be made, provided to the candidate has passed the Qualifying Examination with required passing marks as mentioned against each course.
		8.5.4.	Every candidate of the reserved category shall have to submit a self-attested copy of the Certificate as a proof at the time of counselling.
		8.5.5.	<p>The persons engaged in the verification of the certificate shall verify the xerox copy with the original document provided by the applicant.</p> <p>In case of absentia of the document the verifying authority reserved the rights to cancel the candidature if the student selected under the under the scheme.</p>
		8.5.6.	<p>The following are empowered to issue the certificate</p> <p>A. District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Deputy Collector/1st Class Stipendiary Magistrate/ City Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.</p> <p>B. Sub-Divisional Officer of the area where the candidate and/or his family normally resides</p>
		8.5.7.	<p>The Caste Certificate should clearly state:</p> <p>(a) Name of his/her caste/tribe.</p> <p>(b) District and the State or Union Territory of his/her usual place of residence.</p> <p>(c) Category to which candidate belongs.</p>
		8.5.8	PERSONS WITH DISABILITY: (DIFFERENTLY ABLED)
			<p>In the case of Persons with Disability: 5% seats shall be reserved for Persons with Disability Candidates on horizontal basis:</p> <p>(a) blindness and low vision; (1%) +</p>

		<p>(b) deaf and hard of hearing; (1%) +</p> <p>(c) locomotors disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (1%) +</p> <p>(d) autism, intellectual disability, specific learning disability and mental illness; (1%) +</p> <p>(e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disability: (1%) (on horizontal reservation basis).</p> <p>(f) Other conditions are as per the directives of regulatory bodies.</p>
	8.5.9	Candidates belongs to DA category will have to submit a self-attested copy of Disability Certificate issued by the District CMO/ Civil Surgeon/ Medical Superintendent of a Government Health Care Institution with the Application Form duly verify by the verifier deputed for the verification at the time of Counselling.
	8.6. ADMISSION OF FOREIGN NATIONALS	
	8.6.1	<p>Provision to the extent of 15% supernumerary seats for Foreign Nationals exist under ICCR Scholarship Scheme or Self-financing scheme, out of which 5% seats will be filled up by children of NRIs [Persons of Indian Origin (PIO)] and 5% by children of Indian workers in Gulf and South Asian Countries.</p> <p>The details about this may be obtained from the Office of the Registrar, Gopal Narayan Singh University, Jamuhar, Sasaram, Bihar-821305. (Visit our GNSU website: www.gnsu.ac.in)</p>
	8.6.2	The degree possessed by the foreign candidates shall be considered by the EQUIVALENCE COMMITTEE of the concerned faculty before their admission.
	8.6.3	English Proficiency certificate of TOEFL (minimum 70 marks) or IELTS (Minimum 6 bands) score is mandatory for foreign candidates at the time of submission of application form for the admission to UG/PG./Diploma Programme in the University.

	8.6.4	In absence of these scores/certificate or English Proficiency certificate, the candidate shall have to appear in the English Proficiency test to be conducted by Office of the Controller of Examinations of the Gopal Narayan Singh University.
	8.6.5	The candidate has to clear Intermediate level course and need an overall minimum score of 40% to confirm admission.
	8.6.6	After scrutiny of the application, and if found eligible, the candidate will be sent the provisional eligibility / admission letter through email.
	8.6.7	After getting the provisional admission letter, the candidate has to apply to the Indian Embassy in his country for issuance of proper Student's Visa, endorsed in the name of Gopal Narayan Singh University. No other type of Visa shall be acceptable for the purpose of admission.
	8.6.8	On acquiring the Student Visa, the candidate has to report for admission to the department concerned of the Gopal Narayan Singh University within the period prescribed in the provisional admission letter.
	8.6.9	The admission of Foreign Nationals will be confirmed only after verification of original certificates, medical fitness test, Student Visa issued for the Programme and payment of required fees.
	8.7	ADMISSION UNDER ICCR SCHOLARSHIP SCHEMES
	8.7.1	Foreign National shall have to involve following steps for admission under Indian Council for Cultural Relations Scholarship Scheme to any programme in the Gopal Narayan Singh University.
	8.7.2	The prescribed application form of ICCR available at the Indian embassy in their respective country to be filled up and submitted along with all the necessary documents, certificates etc.
	8.7.3	They should get proper Student's Visa, endorsed in the name of Gopal Narayan Singh University from the embassy.

	8.7.4	On acquiring the Student Visa, the candidate has to report for admission to the department concerned of the Gopal Narayan Singh University within the period prescribed in the provisional admission letter.	
	8.7.5	The admission of international students will be confirmed only after verification of original certificates, medical fitness test, Student Visa and payment of required fees.	
8.8 ADMISSION UNDER LATERAL ENTRY			
	8.8.1	If the vacancy exists, the admission to the courses, will be made where the provision is available for the lateral entry.	
	8.8.2	In case of non-availability of the vacancy the application for admission to the courses will not be entertained.	
	8.8.3	The admission under lateral entry scheme will be made only if the applicant fulfils the required minimum eligibility for the admission.	
9. RESERVATION ON THE BASIS OF INSTITUTIONAL PREFERENCE			
	9.1	Preference to the applicant who complete their qualifying examination from the Gopal Narayan Singh University will be given.	
	9.2	25% out of the total seats prescribed for that particular discipline will be provided to Pass out student from the Gopal Narayan Singh University in concern discipline.	
10. FEE REFUND POLICY FOR CANCELLATION ADMISSION (As notified by the UGC).			
10.1	S. No.	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the HEL.
	1	100%	15 Days or more before the formally notified last date of admission.
	2	90%	Less than 15 Days before the formally notified last date of admission.
	3	80%	15 Days or less after the formally notified last date of admission.
	4	50%	30 Days or less, but more than 15 days after formally notified last date of admission.
	5	00%	More than 30 Days after formally notified last date of admission.

11.	SCHOLARSHIP FOR STUDENTS	
11.1	To encourage and support students of exemplary talent, GNS University offers several scholarships, fee waiver schemes, large number of students tremendously benefit from such schemes. The quantum of scholarship and the number of scholarships is subject to change from time to time.	
11.2	Students of Bihar State – under SC/ ST/ OBC/ EBC/ Women candidates/ EWS there is provision of Scholarship based on Means & Merit as mentioned under the Bihar Private University Act-2013.	
	11.2.1	1/5 of the 25% shall get full fee concession
	11.2.2	2/5 of the 25% shall get 50% fee concession
	11.2.3	2/5 of the 25% shall get 25% fee concession
11.3	There will be provision for strengthening the student of the said category	
11.4	A combined scholarship test namely Deo Narayan Singh Memorial Merit Scholarship Test will be organised for the UG students & Mangala Devi Memorial Merit Scholarship Test for PG students belongs to the such category i.e. SC/ST/EBC/OBC/EWS & Women for merit acquisition to provide the benefit under such scheme.	
11.5	For getting the scholarship under said category student shall apply in the prescribed format provided by the Institution followed by the condition mentioned under application & pay the fee prescribed for the same.	
11.6	Examination for the talent acquisition for getting the scholarship will be organised under the supervision of the DSW for the University.	
11.7	Qualified students under such category will liable to receive the monetary benefit as prescribed under Bihar Private University ACT.	
12.	ENROLLMENT OF STUDENTS:	
12.1	All admitted students under various courses are requested to Register themselves in the Registration/Enrolment module of the University through the Institute/Faculty concern & its core responsibility of the	

		concern HOI to submit the Registration/Enrolment form along with along the annexure mentioned in the Registration/Enrolment Form.
	12.2	The annexure that's attached with the application is duly signed by the student and verified by the concern authority. After Verification they put their signature with the seal on each of the paper.
	12.3	After receiving the Registration/Enrolment form the Office of the Registrar may verify again the record attached with the form then proceed for the further action in issuance of the Enrolment Certificate/ Registration Certificate.
	12.4	The Registrar shall pass the order to issue the Certificate as mentioned above after putting the Enrolment/Registration number. The Registrar office maintain an ENROLLMENT record on enrolment of every student. The student shall receive an ENROLLMENT CERTIFICATE on the prescribed proforma showing the Enrolment no.
13. CLOSURE OF ADMISSION		
	13.1	A notice of at least one week shall be given for the closure of admission, to provide sufficient time to all concerned to fill up all the available seats. In the event seats remaining vacant, the concerned officials shall submit in writing to Registrar of the University or Director, Admission (if any) with the reason for the same.
14. READMISSION		
	14.1	Former students of GNSU who have not been in attendance within semester or who withdrew during a semester for any reason like health issue, must submit a formal application for readmission.
	14.2	Re-applicant must receive approval for readmission from the Respective Heads (department/ school/ college) and the procedure is as per the norms prescribed in the course Ordinance
15. PAYMENT OF FEE		
	15.1	The tuition, hostel/ accommodation, registration fee and other applicable fees must be paid only within 10 days from the date of issue of the provisional admission letter/publication of merit (Email).

	15.2	FEES REMITTED MUST BE EXCLUSIVE OF BANK CHARGES
	15.3	The university is not responsible for non-delivery of the e-mail for any reasons what-so-ever.
	15.4	The bank details for electronic transfer will be provided by the concern HOI and Central Admission Cell.
16.	TRANSFER OF CREDITS (FROM OTHER UNIVERSITIES)	
	16.1	Students who have attended other universities must provide an official transcript from the university attended. The regulations on the acceptance of transfer credit apply to any re-admitted student.
	16.2	The ABOC account details shall be provided by the students if they wish to continue their study after the incorporating the previous credit to their account.

SESSION.:	ADMISSION FORM	FORM NO.:
	GOPAL NARAYAN SINGH UNIVERSITY	
	गोपाल नारायण सिंह विश्वविद्यालय	
	JAMUHAR, SASARAM, ROHTAS (BIHAR)	
	जमुहार, सासाराम, रोहतास (बिहार)	
		

FOR OFFICE USE ONLY	ADMISSION IN COURSE		APPROVED	NOTAPPROVED
	ADMISSION NUMBER	Date	DD/MM/YY	
	ADMISSION NOTES			
	Signature Admission In charge			

Instruction:

1. Please fill all the details in **CAPITAL LETTERS ONLY**. Do not write on pink area, its reserved for office use only.
2. Do not wrinkle, scribble, tear or wet this sheet.
3. Please refer www.gnsu.ac.in for terms & conditions.

A. PERSONAL DETAILS

First Name	Middle Name	Last Name

Gender	M	F	O	Date of Birth	Aadhar No													

Category	GEN	OBC	EBC	SC	ST	% DA	Type	Blood Group	Religion	Nationality

Language Known	Language-I	Language-II	Language-III

Recent passport
Size color
photograph

Signature of the candidate

B. PARENTS/GUARDIAN DETAILS**i. Father's details**

Father's Name	Mobile	Email
Qualification	Occupation	Annual Income

ii.

Mother's Name	Mobile	Email
Qualification	Occupation	Annual Income

iii.

Guardian's Name	Mobile	Email
Qualification	Occupation	Annual Income

C. ADDRESS

Residential Address	Correspondence Address

D. ACADEMIC QUALIFICATION RECORDS

Examination Passed	Subject	Name of the School/College	Name of the Board/University	Passing Year	Maximum Marks	Marks Obtained	%or CGPA
Matriculation							
Intermediate							
Graduation							
Post Graduation							
Other Qualifications							

E. Entrance Exam Details

Appeared Exam				
1.GNSU Entrance Test				
2.				

F. Awards / Achievement / Recognition won so far (Sports, Arts, Academics)

1.	2.
3.	4.

G. If you have any things special to share, please mention here/ specific /interest /

--

H. For Sponsored Candidates Only

Name of sponsor		Mobile No	
Permanent Address			

MISCELLANEOUS**How did you hear about the Gopal Narayan Singh University?**

Newspaper-	Website-	Magazine-	Other-
please specify	Hoarding	Pamphlets	Word of Mouth
			Catalogue
			Friend

I. DOCUMENT CHECK LIST

Document	Original	Photocopy	Pending
10 th Mark sheet			
12 th Mark sheet			
Graduation Mark sheet			
Post-Graduation Mark sheet			
Aadhar Card			
Entrance Exam Admit or Merit Card			

J. DECLARATION BY STUDENT

1. That I am solely responsible for any calculation error found during the evaluation of marks for eligibility criteria as specified in the admission rules.
2. That I have not been debarred from appearing in any examination conducted by any Government constituted or statutory examination authority in India and abroad.
3. If on scrutiny of original documents any discrepancy/in correct necessary proof of tampering in the marks is noticed, then the University may summarily reject my application form and the admission if given may also be cancelled.
4. I am fully aware of prevailing rules of the University regarding fulfilling the criteria of 75% attendance for my eligibility to apply and appear in the University examination. I am also aware that if I fail to fulfill the required criteria of 75% attendance, I shall not be eligible to apply and appear in the University examinations.
5. That fees deposited under any head will not be bare funded.
6. I undertake that RAGGING is prohibited by the order of Humble Supreme Court and is treated as an offence. If I am found in any way and at any place (the University Campus and Hostel) participating in ragging then I may be immediately rusticated and legal case shall also be filed against me.
7. I undertake that I am neither enrolled and nor will enrolling any other Course private or regular in any other Board/ University at the time of admission or during course duration. If the same is found wrong then enrolment may be cancelled and/or legal case shall also be filed against me

and for the same I shall be solely responsible.

8. I undertake that I am not a govt. employee or engaged with government work/private job at the time of admission. If during the course duration, I am selected in any govt. job or private job, I shall have to inform the university. Immediately for updating their cords. If I fail to inform the University officials, my enrolment may be cancelled and/or legal case shall also be filed against me and for the same i shall be solely responsible.
9. That I promise to come to the University regularly at the given time and to attend the classes as per the Time table completely. In case of delay, I will not be allowed to enter the class and will not be allowed to go out of the University till the end of classes.
- 10.I promise that if I remain continuously absent for three days then I shall submit medical certificate to the University or I will take prior permission from the University.
11. That I promise not to smoke or chewing gutka and shall not consume alcohol because it is strictly prohibited in the University campus and will be severely punished if found indulging in these activities.
- 12.I undertake that I have not provided and will not provide fake documents for getting admission in the University and scholarship from government.
- 13.That I promise to follow the library rules and other as notified through the Notice board of library.
I know that in case of violation of these Rules, my membership of the library will be cancelled.
14. That I shall abide by the prevailing Rules and Regulation in force or that may here in after be amended from time to time for governance of the college, hostel & transport.
- 15.That I promise not to damage any property of the University and if I am found guilty, I will deposit the appropriate fine.
16. That I have read and understood all rules and regulations of existing/governing laws about the program mean das well as the University's Rules and Regulations. And I am wholly satisfied by my findings about the legal status of the University.
17. That all matter swill subject to jurisdiction of Rohtas Court only.

Date.....

Place.....

Signature of candidates

K. DECLARATION BY PARENTS

GOPAL NARAYAN SINGH UNIVERSITY, ADMISSION POLICY

I.....Parent/Guardian of... declare that the information given by my ward is true and correct to the best of my knowledge. I have gone through the Rules and Regulations governing the admission and the information given by ward in the University and I agree to abide by the decision of the Management. I undertake to ensure that my ward shall not involve himself/herself directly or indirectly in disciplinary activities like loss to university & hostel property/ theft case/fighting/quarrelling/use of abusive language/misbehavior with fellow students, juniors/seniors or with outsiders with in campus or at public places and also with staff members throughout his/her studies in the university till the completion of the Course.

Date: _____

Place: _____

Signature of the Parent/Guardian

FOR OFFICE USE ONLY

Fee Payment Plan				
S. No.	Course Fee	Academic Scholarship	Remaining Course	Fee Remark

Fee Deposit Details						
S. No.	Date	Type of Fee	Amount Deposit	Mode of Payment	Transaction ID Receipt No.	Bank Name

Signature of Account Office	Academic Affair (DDA)	Signature of the Dean

Notes by Admission Co-ordinator:

--

GOPAL NARAYAN SINGH UNIVERSITY

Jamuhar, Sasaram, Rohtas (Bihar)-821305

Checklist Proforma for the admission in the Courses under GNSU

Application No	Roll No	Course in which they admitted	Date of Counselling

Candidate Name	Fathers Name	Mothers Name

Attach Original of the following documents.

Sl. No.	Document	Submitted / Not Submitted	Date if late submitted
1.	CLC/ SLC/Transfer Certificate		
2.	Migration Certificate		
3.	Affidavit (As per Annexure)		
4.	3 Colour Photograph		
5.	In case of NRI Candidate i. Affidavit for bearing entire course fee ii. Affidavit of relationship with candidate iii. Certified Family Tree		
6.	<u>UNDERTAKING (for missing document)</u> I will submit the following document on or before 4:00 P.M. of ----- i. ii. iii. iv. v.		

Attach the self-attested copy of the following documents.

Sl. No.	Document	Submitted	Date if late submitted
1.	Admit Card of the entrance examination		
2.	Allotment letter for the admission		
3.	Matriculation /10 th or equivalent course Marksheet		
4.	Matriculation /10 th or equivalent course Passing Certificate		
5.	Intermediate /12 th or equivalent course Marksheet		
6.	Intermediate /12 th or equivalent course Passing Certificate		
7.	Graduation or equivalent course Marksheet		
8.	Graduation or equivalent course Passing Certificate		
9.	Post Graduation or equivalent course Marksheet		
10.	Post Graduation or equivalent course Passing Certificate		
11.	Aadhar Card downloaded from Digi locker and the date of the said is not more than 3 months from the date of counselling		
12.	Aadhar Card of parents downloaded from Digi locker and the date of the said is not more than 3 months from the date of counselling		
13.	Caste Certificate		
14.	Income Certificate		
15.	Residential Certificate		
16.	Character Certificate		
17.	For NRI Candidate Only i. Passport & Visa of Sponsor ii. Embassy/Consulate Certificate		
18.	Remarks:		

Signature of Candidate

Verifying Officer

DECLARATION FOR FULFILLING THE ELIGIBILITY

I,, son/daughter of hereby solemnly affirm that the following statements made by me are true to the best of my knowledge and belief,

- A. I am a citizen of India.
- B. I have completed years of age / will be completing years of age on 31 Dec of the admission year.
- C. I have studied class in India and have passed a qualifying examination in the subjects of and have obtained% marks together in course of studies and I have also passed in the subject of English.
- D. I have fulfilled the criteria for admission in the course as mentioned in the information bulletin of this year published by the GNS University.
- E. I have studied and understood the rules governing counseling, admission procedure, fee structure and agree to abide by these rules.
- F. If admitted to Gopal Narayan Singh University, I will abide by all its rules and regulations, especially those regarding discipline, attendance, examinations and payment of fees. I will not use any kind of intoxicant. I understand that failure to comply with the rules and regulations will invite an appropriate disciplinary action from the institutional authorities (as suspension of class to expulsion from institution)
- G. I will not involve myself **anywhere** in any action of ragging during the course of my education. I understand that involvement in ragging is a cognizable offence and it will result in police action and would result into monetary fine, suspension of class/ hostel or even cancellation of my admission to the course.
- H. I agree to pay my annual fee on time each year. I understand that failure to comply the above time bond will invite an appropriate disciplinary action (suspension of class/examination/hostel/late fine etc.) from the institutional authorities. **In case I leave the course before completion, I am liable to pay the full course fee at the time of withdrawal. Without paying the fee the University will not issue the related certificate.**

Date:

Name of the candidate:

Place:

Signature of the candidate

DECLARATION BY THE PARENTS

I, the father / mother / guardian, the applicant, for admission to course at Gopal Narayan Singh University, do hereby solemnly affirm that all the above statements made by son/daughter/ward are true to the best of my knowledge and belief. I have read all the rules governing the process of counseling, admission and fee structure of Gopal Narayan Singh University, Jamuhar, Sasaram (Rohtas) and agree with them and will abide by the rules. I shall be responsible for the payment of his / her fees on time each year.

Name of the parent / guardian
Relationship with the candidate
Date:

Signature of the parent /guardian
Address with Phone No.:

AFFIDAVIT BY THE STUDENT FOR RAGGING

1. I, _____ Admission Roll No, _____, S/o/D/o Mr./Mrs./Ms. _____, having been admitted to **Gopal Narayan Singh University, Jamuhar, Sasaram**, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this on _____ day of _____ month of _____ year.

Signature of deponent

Name:

AFFIDAVIT BY PARENT/GUARDIAN FOR RAGGING

1. I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of _____, having been admitted to regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
 2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
 3. I have also, in particular, perused clause 7 and clause 9.1 of the regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
 4. I hereby solemnly aware and undertake that
 - a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act. of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
 5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
 6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- Declared this on ____ day of _____ month of ____ year.

Signature of deponent

Name:
Address:
Telephone / Mobile No.:

ANNEXURE-VII**शपथ-पत्र**

(अभिभावक द्वारा, अनुशासन हेतु)

मैं पता

..... यह शपथपूर्वक बयान करता हूँ कि मेरा
 पुत्र/पुत्री/वार्डरौल नंबरसत्र

.....पाठ्यक्रम संकाय

.....गोपाल नारायण सिंह विश्वविद्यालय, जमुहार (रोहतास) का छात्र/छात्रा है। इसका
 आचरण स्वच्छ है एवं पूर्ववर्ती शिक्षण संस्थानों में या इसके अतिरिक्त कहीं भी कभी भी
 इसके विरुद्ध अनुशासनहीनता अथवा आचरण के मामले में दंडित, निष्कासित या
 अनुशासनिक कार्रवाई नहीं की गयी है अथवा किसी न्यायालय में कोई मामला लम्बित
 नहीं है।

पुनः मैं जिम्मेवारी लेता हूँ कि यदि मेरा पुत्र/पुत्री वार्ड ऐसा कोई भी कार्य करता
 है, जिससे संस्था की प्रतिष्ठा को ठेस लगती है, तो उसके लिए प्रबंधन/कॉलेज
 प्रशासन कोई भी कार्रवाई करने के लिए स्वतंत्र होगा।

अभिभावक का हस्ताक्षर

ANNEXURE-VIII**शपथ-पत्र**

(छात्र/छात्रा द्वारा, अनुशासन हेतु)

मैं रोल नंबर सत्र

..... पाठ्यक्रम संकाय पिता/माता

..... पता

.....यह शपथपूर्वक बयान करता हूँ / करती हूँ कि

..... मैं गोपाल नारायण सिंह विश्वविद्यालय, जमुहार (रोहतास) में नामांकित हुआ हूँ वर्तमान तक मेरा आचरण स्वच्छ है एवं पूर्ववर्ती शिक्षण संस्थानों में या इसके अतिरिक्त कहीं भी कभी भी हमारे विरुद्ध अनुशासनहीनता अथवा आचरण के मामले में दंडित, निष्कासित या अनुशासनिक कार्रवाई नहीं की गयी है अथवा किसी न्यायालय में कोई मामला लम्बित नहीं है।

पुनः मैं जिम्मेवारी लेता हूँ कि यदि मैं अगर ऐसा कोई भी कार्य करता है, जिससे संस्था की प्रतिष्ठा को ठेस लगती है, तो उसके लिए प्रबंधन/कॉलेज प्रशासन कोई भी कार्रवाई करने के लिए स्वतंत्र होगा।

छात्र/छात्रा का हस्ताक्षर