



Letter No. : GNSU/NSL/26/ **506**

Dated: 06.10.2026

OFFICE ORDER

Subject: Re-Constitution of *Student Grievance Redressal Committee (SGRC)* at Narayan School of Law, Gopal Narayan Singh University, Jamuhar, Sasaram Bihar.

In partial modification of the earlier Office Order Ref. No. GNSU/NSL/SGRC/25/882(B) Dated 24/12/2025 the *Student Grievance Redressal Committee (SGRC)* is hereby revised. Mr. Satya Prakash Rai, Assistant Professor is hereby nominated as Members in place of Dr. Simal Kumar Singh. Accordingly, the revised composition of the Committee shall be as follows:

Sl. No.	Name	Designation	Mobile/Email
1.	Prof. (Dr.) Vinod Kumar Saroj, Dean, NSL, GNSU	Chairperson	Mobile No.: 9455132348, Mail: dean.fol@gnsu.ac.in
2.	Dr. Satya Prakash Rai, Associate Professor, NSL, GNSU	Member	Mobile No.: 9506769602, Mail: satya.prakash@gnsu.ac.in
3.	Dr. Umesh Chandra Dwivedi, Associate Professor, NSL, GNSU	Member	Mobile No.: 9559542380, Mail: umesh.dwivedi@gnsu.ac.in
4.	Sri Ramji Mishra, Member, State Bar Council, Bihar	External Member	Mobile No.: 9431498195, Mail: ramjeemishraofficial@gmail.com
5.	Ms. Sheetal Singh, Roll No. 22BAL026, 07 th Semester	Member	Mobile No.: 7061999238, Mail: ss6138315@gmail.com
6.	Mr. Shubham Kumar, Roll No. 24LLB031 3 rd Semester	Member	Mobile No.: 7061621185, Mail: shivankumar706162@gmail.com
7.	Mr. Mithilesh Kumar Singh, Assistant Registrar, GNSU	Member Secretary	Mobile No.: 9006383546, Mail: mithileshkrsingh8@gmail.com

The Student Grievance Redressal Committee aims to:

1. Address grievances of students concerning academic, administrative and infrastructure matters.
2. Provide a transparent and accessible mechanism for grievance resolution.
3. Ensure fairness and accountability in resolving student issues in compliance with the standards prescribed by the Bar Council of India.

Procedure for Filing Grievances:

1. Students are required to submit their grievances in writing to the SGRC, either physically or through the official email address.
2. Grievances must include all relevant details, including supporting documents, to facilitate proper resolution.
3. The SGRC will review and resolve complaints within a specified timeframe, ensuring transparency and accountability.

Resolution Process:

1. The SGRC shall convene within seven working days of receiving a grievance.
2. The complainant and concerned parties shall be given an opportunity to present their case.
3. The SGRC must ensure confidentiality, impartiality and adherence to principles of natural justice during the proceedings.
4. A resolution must be communicated to the complainant in writing within fifteen working days of the hearing.

Appeal Mechanism:

If a complainant is dissatisfied with the decision of the SGRC, they may appeal to the Bar Council of India.

Copy to:

- The Registrar, for kind information
- Copy to all Committee Members
- Copy to Website Developer for Upload on Website
- Copy for Notice Board
- Office File

Behera
06/10/26
Prof. (Dr.) B.N. Behera
Director, Faculty of Law
Gopal Narayan Singh University,
Jamuhar, Sasaram, Rohtas (Bihar) 821305

Director
Narayan School of Law
Gopal Narayan Singh University
Jamuhar, Sasaram, Rohtas
Bihar-821305

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